

- Number of Copies – Per the Legal notice it is only 1 copy that the firms have to submit. The town will need to make additional copies for your other in-house reviewers to review the proposals.
- Since SF 330 Form has limited space due to a specific format, the consultants can submit Key Personnel Resumes and Relevant Project Experience of the Firm in their own company format (in addition to SF 330 which should be submitted) to provide any additional information that they feel which could not fit or be properly elaborated in the SF330. The town will rate the Consultants based on the below criteria with the information provided in their proposals.
 - Technical competence
 - Capacity and capability to perform the work within the allotted time
 - Past record of performance

Knowledge of Federal, State and Municipal procedures